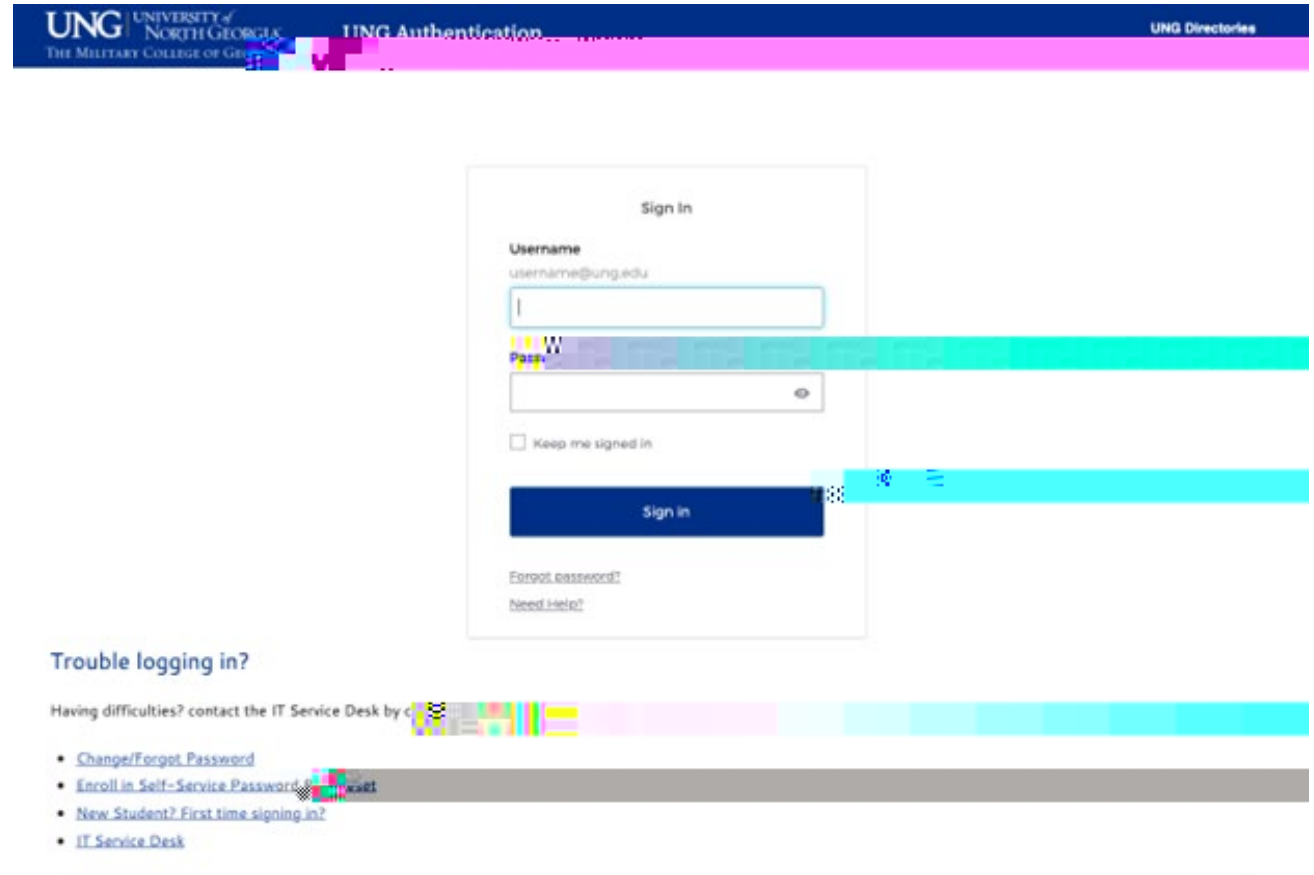


# New Account Activation

Greetings, and a warm welcome to the University of North Georgia. As a new user, your initiation into the UNG experience begins with the activation and reinforcement of your account.

Start by going to <https://auth.ung.edu> and enter your UNG username (email address) and the temporary password assigned by IT.

- Select "Sign in"



The screenshot displays the UNG Authentication page. At the top, there is a header with the UNG logo (University of North Georgia, The Military College of Georgia) on the left, the text "UNG Authentication" in the center, and "UNG Directories" on the right. Below the header is a "Sign in" form. The form includes a "Username" field with the placeholder "username@ung.edu", a "Password" field with a toggle for visibility, a "Keep me signed in" checkbox, a blue "Sign in" button, and links for "Forgot password?" and "Need Help?". Below the form is a section titled "Trouble logging in?" with the text "Having difficulties? contact the IT Service Desk by c". A list of links is provided: "Change/Forget Password", "Enroll in Self-Service Password Reset", "New Student? First time signing in?", and "IT Service Desk".

UNG UNIVERSITY of NORTH GEORGIA THE MILITARY COLLEGE OF GEORGIA UNG Authentication UNG Directories

Sign in

Username  
username@ung.edu

Password

Keep me signed in

Sign in

[Forgot password?](#)  
[Need Help?](#)

Trouble logging in?

Having difficulties? contact the IT Service Desk by c

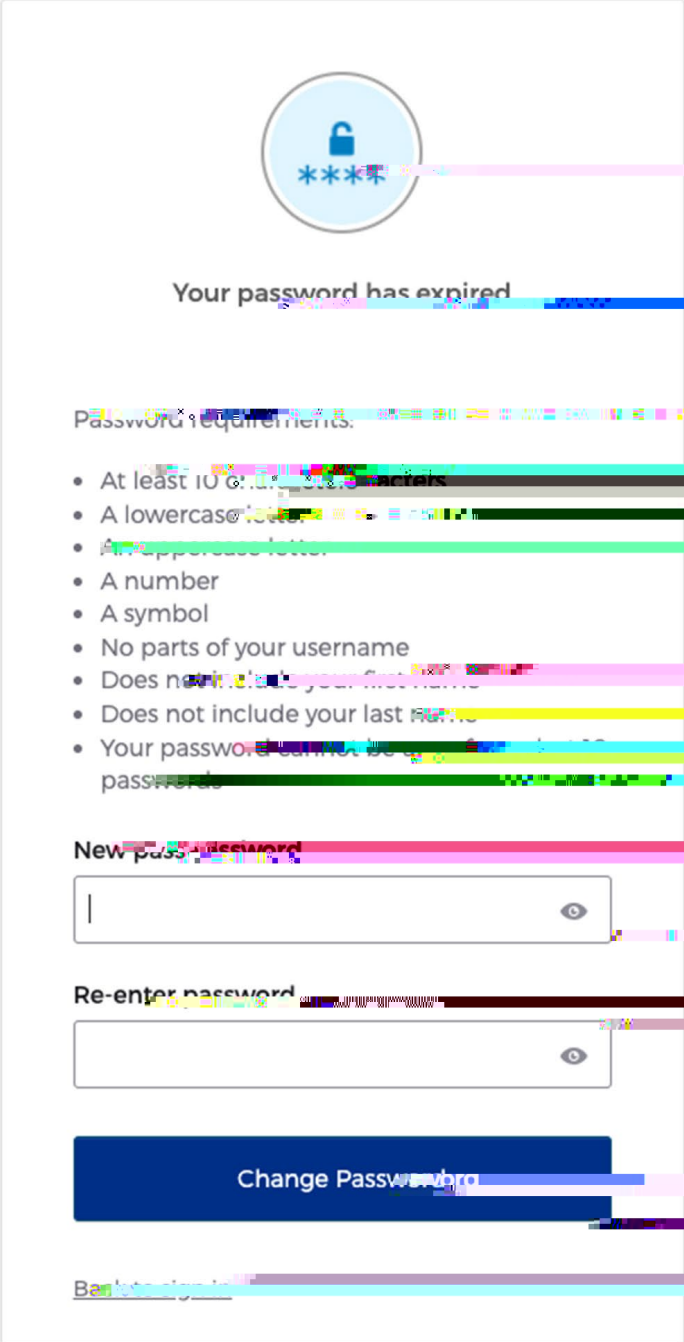
- [Change/Forget Password](#)
- [Enroll in Self-Service Password Reset](#)
- [New Student? First time signing in?](#)
- [IT Service Desk](#)

Once you have logged in with the temporary password, you will be prompted with a message that the password has expired, and you need to create a new one.

1. Using the requirements listed on the prompt, create your new UNG account password.

2. Re-enter the password you just created to ensure the password is typed correctly.

3. Select Change Password.



The screenshot shows a user interface for changing a password. At the top, there is a circular icon with a blue padlock and four asterisks. Below this, the text "Your password has expired" is displayed. Underneath, the heading "Password requirements:" is followed by a bulleted list of rules: "At least 10 characters", "A lowercase letter", "An uppercase letter", "A number", "A symbol", "No parts of your username", "Does not include your first name", "Does not include your last name", and "Your password cannot be a previous password". Below the list are two input fields: "New password" and "Re-enter password", each with a toggle icon for visibility. A blue button labeled "Change Password" is positioned below the second field. At the bottom left, there is a link labeled "Back to login".

**Your password has expired**

Password requirements:

- At least 10 characters
- A lowercase letter
- An uppercase letter
- A number
- A symbol
- No parts of your username
- Does not include your first name
- Does not include your last name
- Your password cannot be a previous password

**New password**

**Re-enter password**

**Change Password**


[Back to login](#)

Now that you have successfully created your UNG account password, you will be prompted to set up additional security methods, referred to as two-factor authentication (2FA), to help protect your account.

Now, let's enhance the security features of your account. Click 'set up' under the phone section.



Provide your personal phone number and choose between receiving a verification code via text message or a phone call to authenticate the phone number linked to your account.



Setup phone authentication

code via SMS.

SMS

Voice call

Country

United States

Phone number

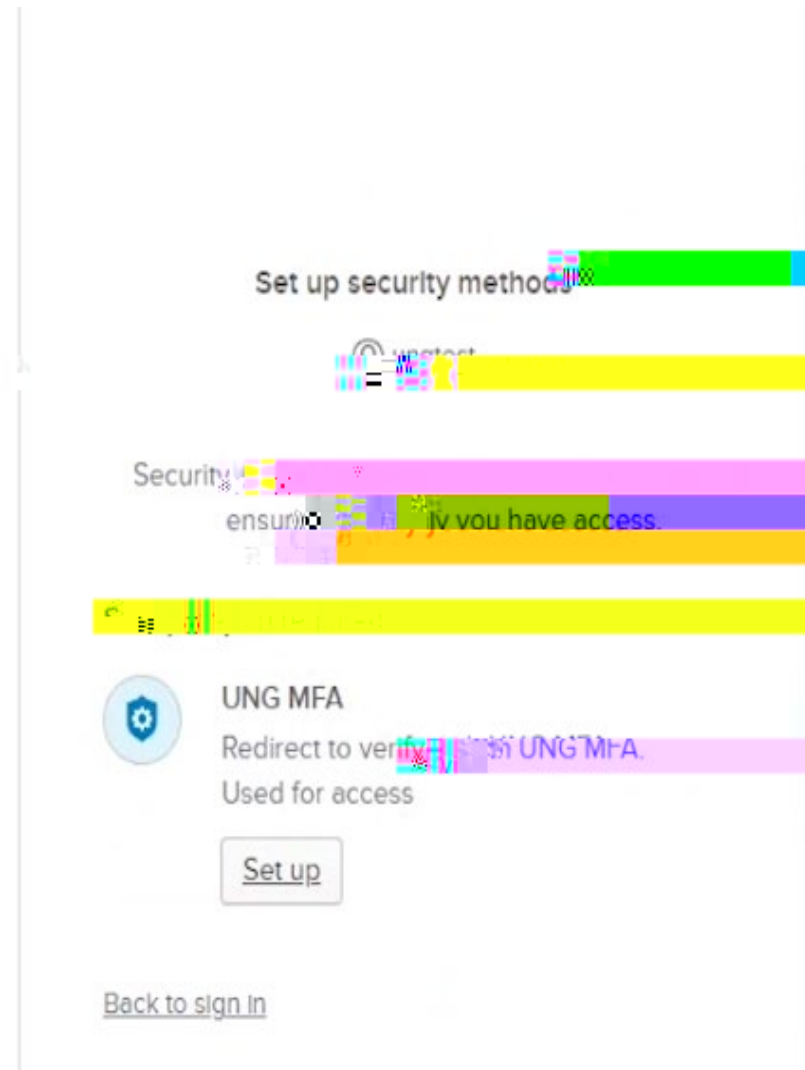
+1

Receive a code via SMS

Enter the code you receive.



Moving into the UNG Multi-Factor Authentication (MFA) domain, proceed by selecting 'set up' and 'enroll,' leading you to the DUO Security enrollment platform.







### Set up UNG MFA

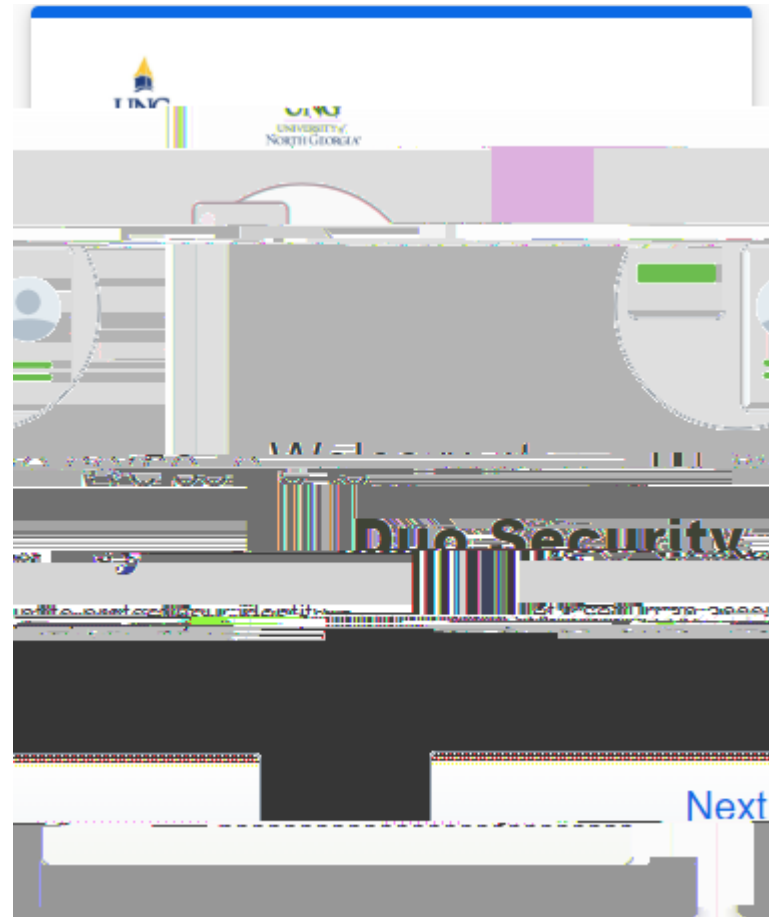
kipardue-test

You will be redirected to enroll in UNG MFA

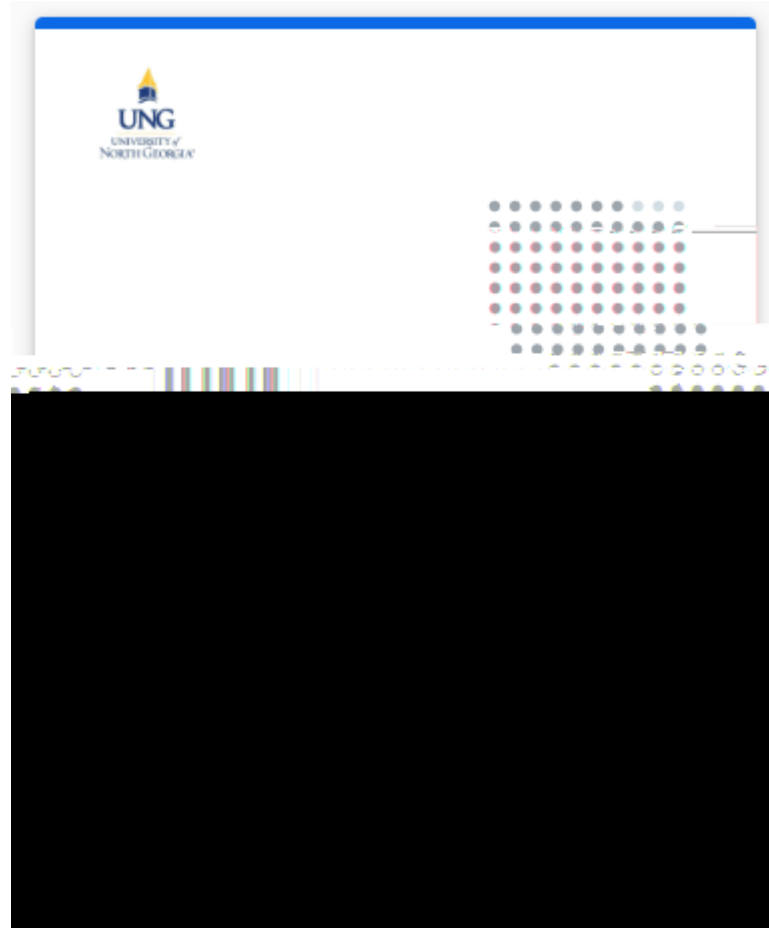
[Enroll](#)

[Back to sign in](#)

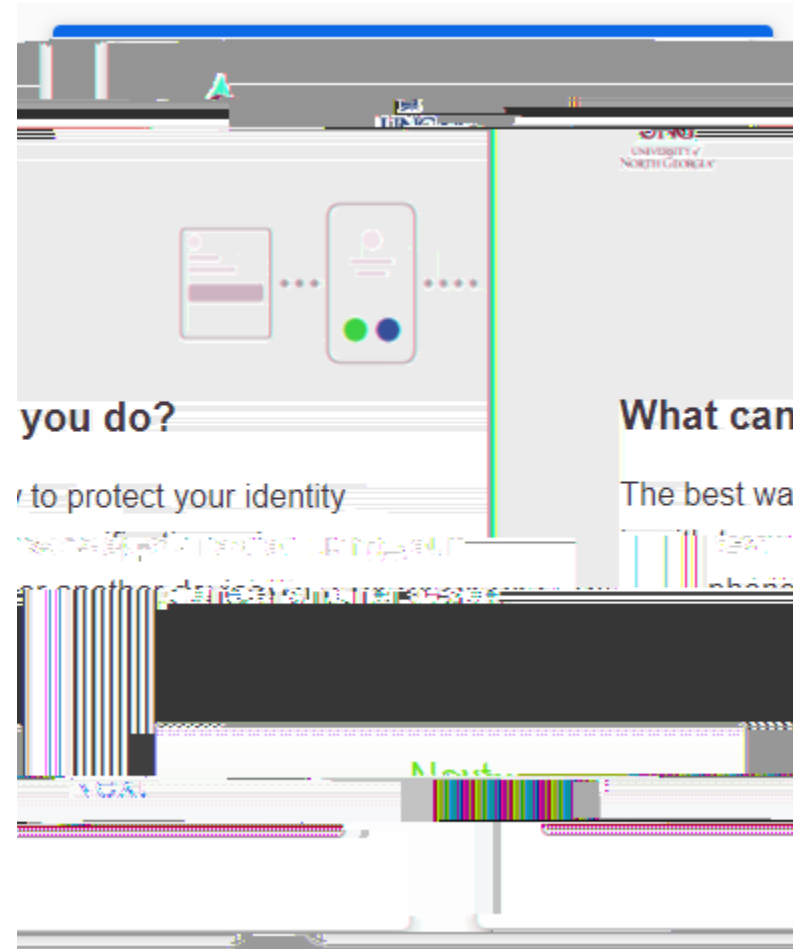
When presented with the Duo Security prompt, select Start setup.



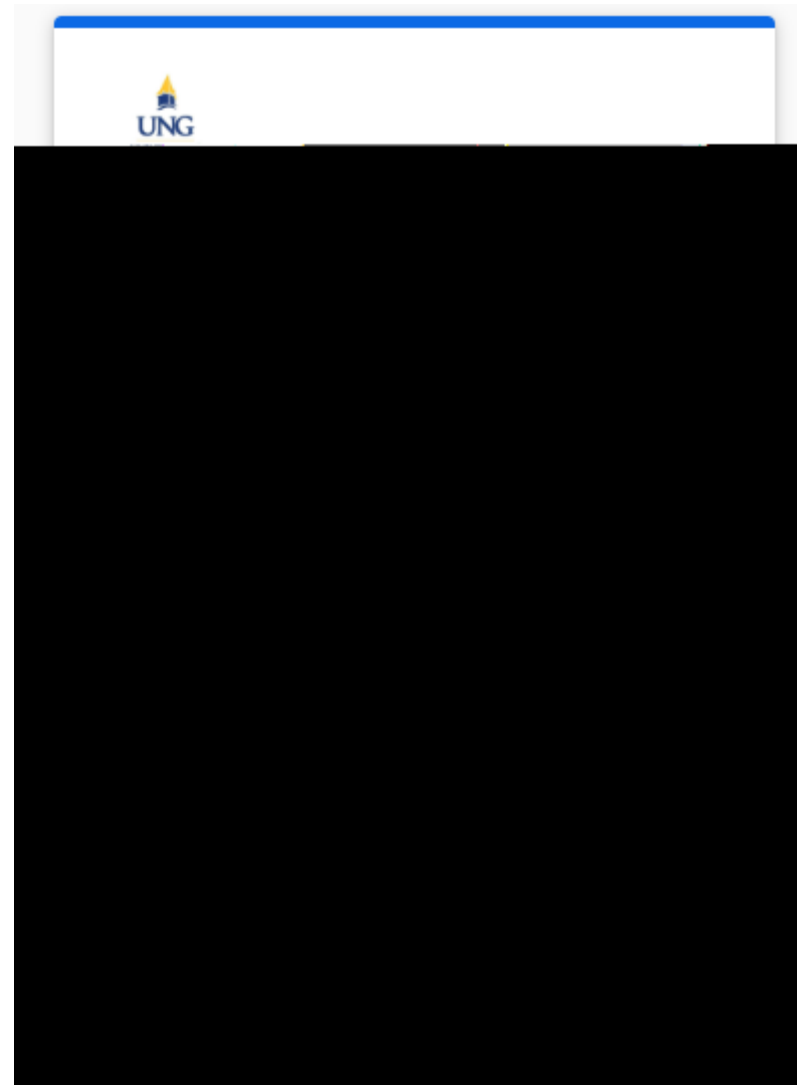
5



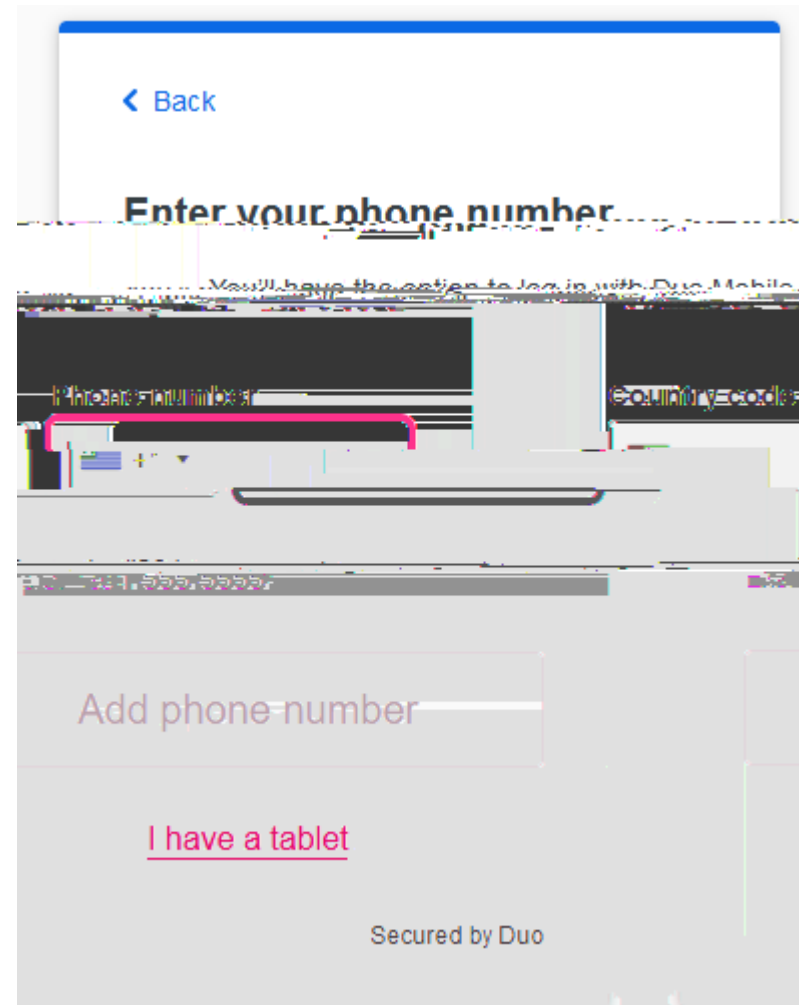
5



Choose your preferred method for 2-factor authentication on DUO Mobile. Options include verification via a Duo Mobile App, Security Key, or Phone Number. We suggest the Duo Mobile app for its streamlined functionality.



First, put your phone number into the system to receive a passcode for your device.



< Back

Is this correct?

10701 750 1111 a@a.com

Yes, it's correct

Secured by Duo

[← Back](#)

**Confirm owner**

(678) 758-8119

[Send me a passcode](#)

[Or call my phone](#)



← Back

passcode

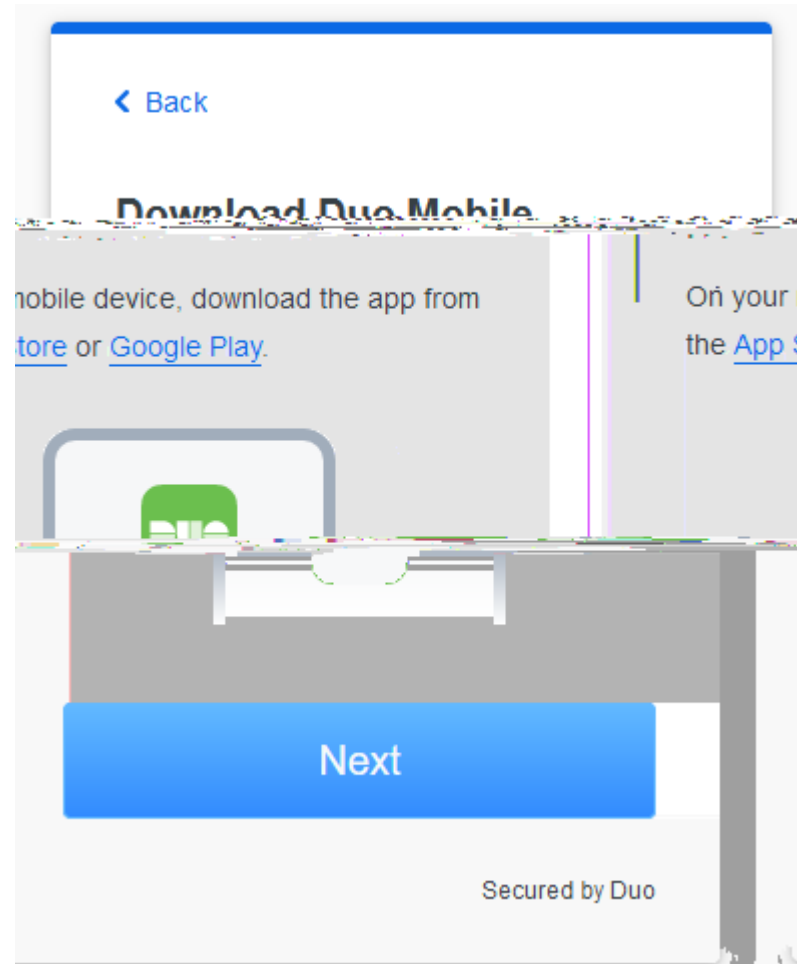
Enter the two-factor authentication  
sent to (678) 758-8119

verify

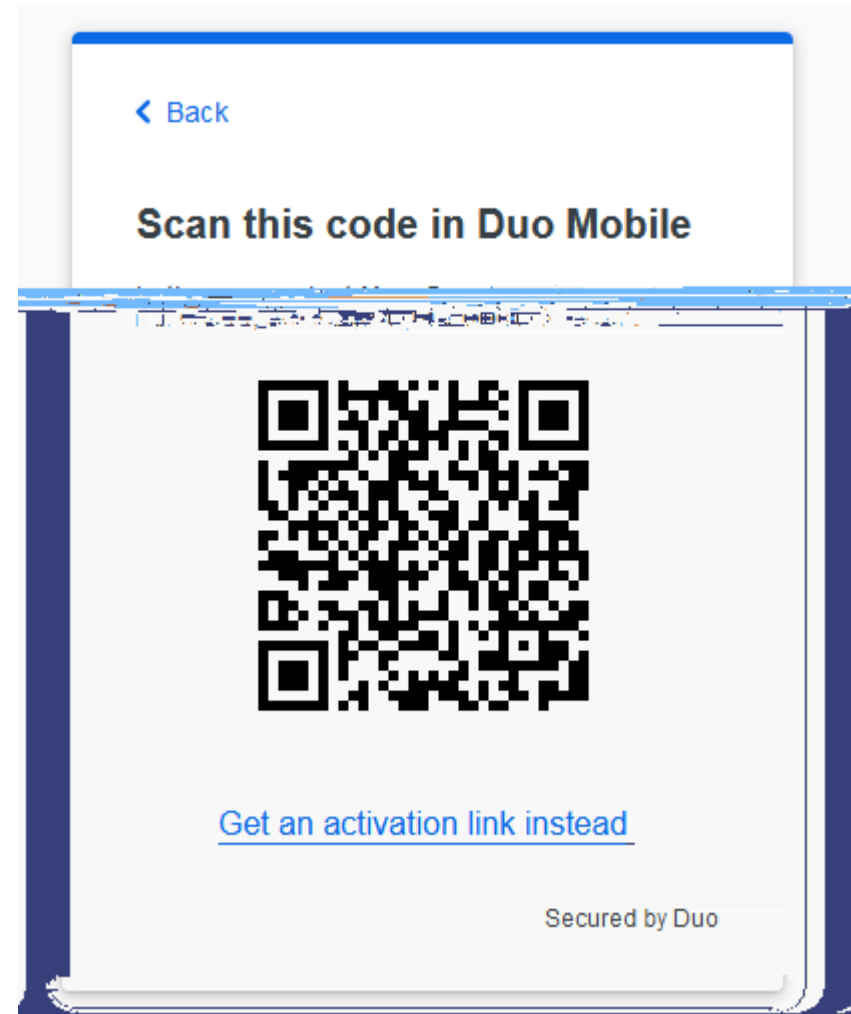
[Send a new passcode](#)

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Then, download the Duo Mobile app from your device's app store.



Open the app and scan the QR code on your screen or use an activation link instead.





## ✓ Added Duo Mobile

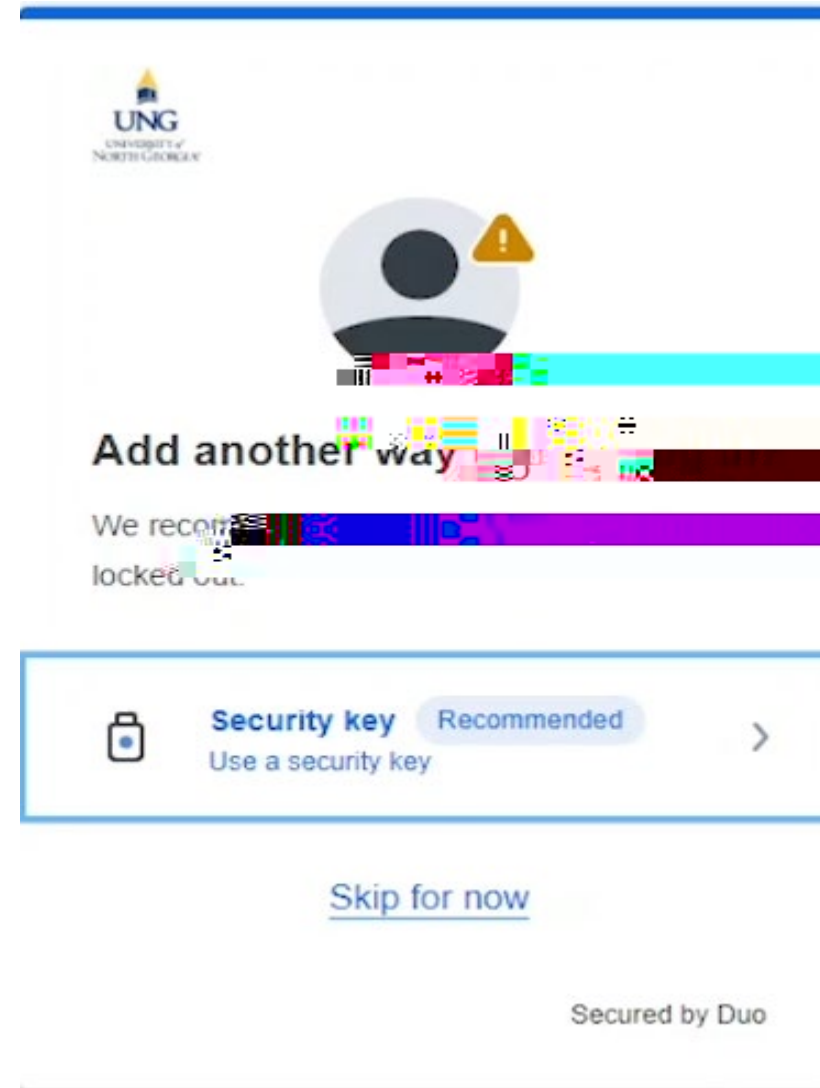
You can now use Duo Mobile to sign in using a push notification sent to your mobile device.

**Since you added Duo Mobile, you can also use text messages and phone calls.**

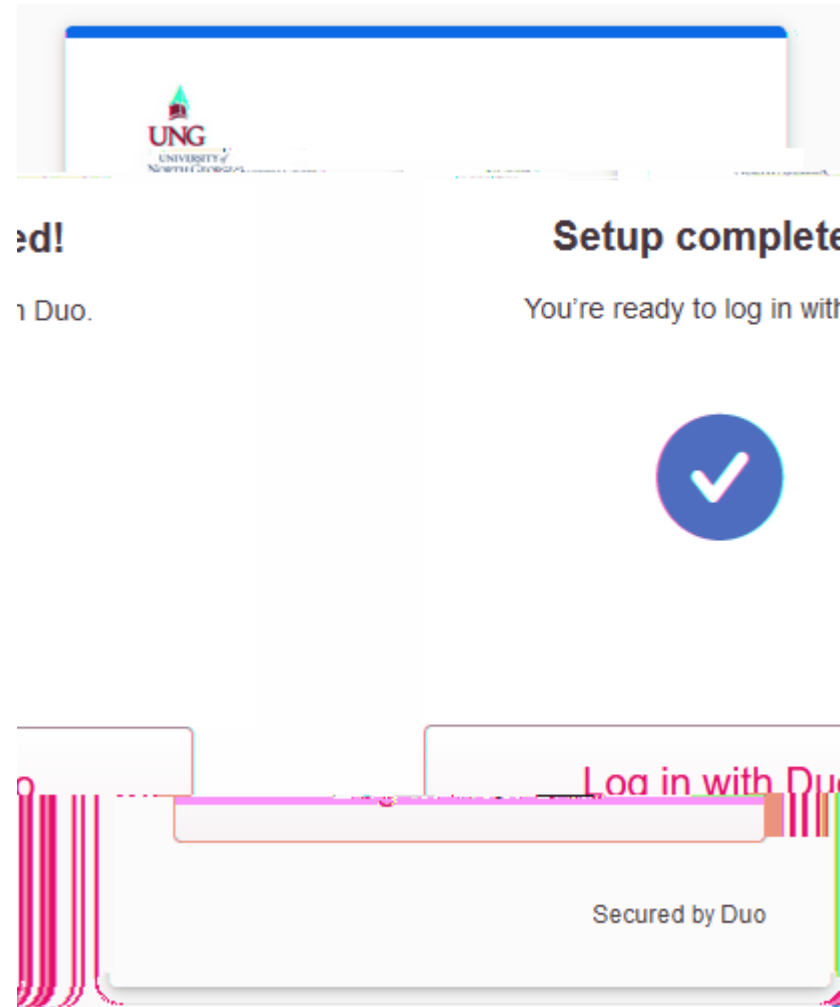


Secured by Duo

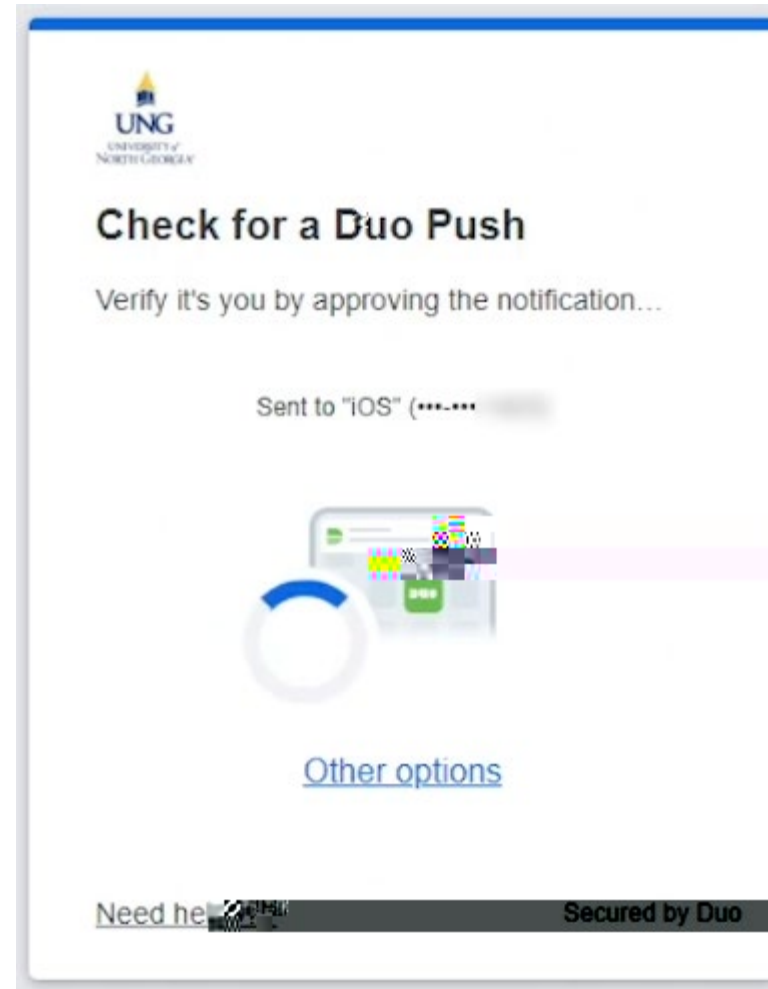
If you are interested in using a 3<sup>rd</sup> party device for authentication, please contact the IT Service Desk at 706-864-1922 or via email at [helpdesk@ung.edu](mailto:helpdesk@ung.edu). For now, choose to skip.



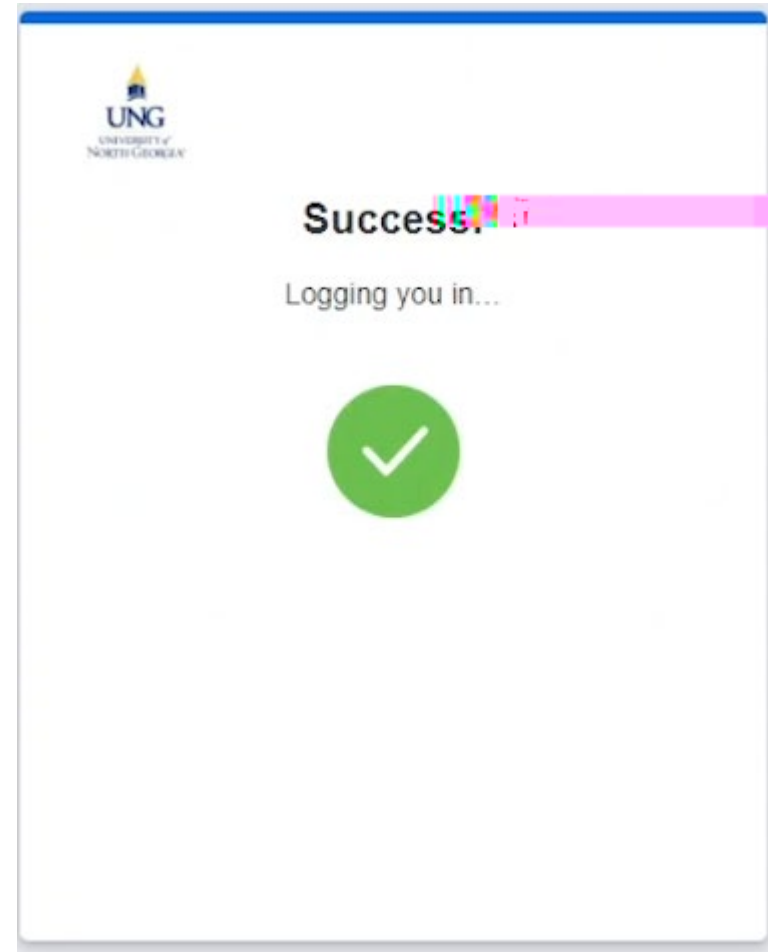
Your two-factor Authorization is now set up. Click the log-in with Duo button.



Check your phone for the DUO notification and click to approve.



You should receive a success message.





Optionally, you can add a secondary email to your student account. Choose to skip if not desired, granting you immediate access. This step is not required but is recommended.

Additional information

Secondary email Optional

Use a second email to recover your account in case you become locked out. This email will be verified after setup

[Finish](#)

[Back to sign in](#) [Skip Profile](#)

